



Archbishop Courtenay
Church of England
Primary School

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Headteacher: Mrs S Heather
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Tuesday 3rd January 2024

Dear families of Simmonds Class,

Happy New Year to you all!

As you are already aware, Miss Rowland will be starting her maternity leave this term and we are all very excited to welcome a new baby to the ABC family in due course.

Whilst we hope Miss Rowland will be able to remain at school until half term, Miss Caitlin Parrott will be joining Archbishop Courtenay from Monday 8th January. She will be working with Simmonds Class, supporting Miss Rowland and getting to know the children, before taking over as class teacher for the remainder of the academic year.

Once Miss Parrott has settled in, I would like to give you an opportunity to meet her, so an invitation will be sent to you later this term.

I know you will join me in welcoming Miss Parrott and wishing Miss Rowland the very best of luck as she embarks on her new and exciting chapter – we cannot wait to meet the new addition!

Please feel free to speak to me if you have any questions or concerns.

Very best wishes,

Sue Heather

Headteacher



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